

# ECIU STUDENT WING CONSTITUTION

## 1 NAME

There shall be a Student Wing of the European Consortium of Universities, known herein as “The Student Wing”.

## 2 MEMBERSHIP

- 2.1 The membership of the Student Wing shall be based on the Membership of the European Consortium of Universities.
- 2.2 There shall be two representatives on the Student Wing, from each full member of the ECIU.
- 2.3 There shall be one representative on the Student Wing, from each associate member of the ECIU
- 2.4 The institutions who are currently full and associate members of the Consortium are as follows:

Aalborg Universitet,	Denmark
Technische Universität Hamburg-Harburg,	Germany
Universidade de Aveiro,	Portugal
Universitat Autònoma de Barcelona,	Spain
Universität Dortmund,	Germany
University of Strathclyde,	United Kingdom
Universiteit Twente,	The Netherlands
University of Linköping,	Sweden
University of Warwick,	United Kingdom
Université de Technologie de Compiègne,	France
Monterrey Tech University System (associate)	Mexico

## 3 OBJECTIVES

- 3.1 The Student Wing organisations are to be a central contact point for every student and student organisation that wants to promote internationalisation within the ECIU network.
- 3.2 The Student Wing will mainly work together in the area of Institutional Development, especially knowledge sharing. Furthermore it will participate in several working groups of the ECIU and give a student's view on the various subjects.
- 3.3 The Student Wing will discuss matters of importance to the ECIU and provide feedback to the Board Meetings.
- 3.4 The Student Wing will act as a link between ECIU and the students of their own institution.
- 3.5 The Student Wing will carry out activities relevant to the development of the ECIU as requested by the Board.
- 3.6 The Student Wing representatives will work with the Staff Members of the ECIU where relevant, in order to further participation and awareness of the ECIU at their own institutions.

## 4 GOVERNANCE

4.1 The Student Wing shall be under the democratic control of the membership by means of the elected President, elected Secretary and the General Meetings of the members.

4.2 Meetings shall be chaired by the President, whom failing the Secretary.

4.3 There shall be two office bearers, a President and a Secretary.

4.4 The President shall have the following duties:

(a) To be the chief representative of the Student Wing and to be a spokesperson on its activities.

(b) To work with the ECIU Executive Board on relevant issues and objectives.

(c) To chair meetings of the Student Wing, and to guide the general conduct and policy of the Student Wing.

4.5 The Secretary shall have the following duties:

(a) To take minutes of all meetings and distribute them to members within 10 days of each meeting.

(b) To handle all ECIU correspondence in conjunction with the President.

(c) To act as chairperson and representative when the President is unable to do so.

(d) To ensure that all minutes of the Student Wing meetings are available on the Student Wing page.

4.6 If any Office-Bearer is deemed to have grossly neglected their responsibilities or brought the Student Wing into disrepute, a Student Wing meeting may pass a Vote of No Confidence in the Office-Bearer by a two-thirds majority of voting members.

## **5 ELECTIONS**

5.1 Elections will be held for the post of President twice a year. The Presidency will last from the election until the next student wing meeting, where a new President will be elected.

5.2 After the Presidency, the President will become Secretary until the next Student Wing meeting.

5.3 In case that the retiring President is unable to care for his/her new office as Secretary, an election will be held for the post as Secretary.

5.4 All contested elections will be by Single Transferable Vote.

5.5 Each candidate will have two minutes to promote why they feel they should be elected.

5.6 Any student wishing to stand for the post of President at should:

a) be able to attend Student Wing and Board Meetings for the following year and:

b) have consulted with their institution prior to the meeting, and confirmed that the institution will be able to host the next Student Wing meeting.

## **6 COMMUNICATIONS**

- 6.1 Each Student Union shall have an e-mail address in the following format:  
eciu@union.institution.country, which will ensure consistency at each Union.
- 6.2 Minutes from Student Wing Meetings should be made available on the website along with any other relevant news.
- 6.3 The e-mail address should be checked weekly and a response given as soon as possible. Failing a response, a blank e-mail to confirm that it has been received should be sent.
- 6.4 Each Student Union shall have one contact staff member who will be able to act as a contact point and representative on a continuous basis.

## **7 MEETINGS**

- 7.1 There shall be two Student Wing meetings held each year.
- 7.2 The Student Wing meetings shall be held approximately one month before the Board Meetings.
- 7.3 The Board meetings shall be attended by the President and the Secretary.
- 7.4 If either office bearer is unable to attend the Board meeting, another member of the Student Wing shall be entitled to attend in their place subject to their institutions approval. This person will be elected if needed at the end of a Student Wing meeting.
- 7.5 The Student Wing meetings shall be hosted by the incoming President's institution as per 5.6.b above.